

**ACKNOWLEDGEMENT
OF
CANCELLATION AND NO SHOW POLICY**

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In providing the highest quality of care to each of our patients, accurate scheduling is important. For that reason, we have created a cancellation policy to ensure that we can serve all of our patients in a timely manner. Our cancellation policy is as follows:

Cancellation and No Show Policy:

1. You must provide at least 48 hours notice before the scheduled date and time of the appointment you are cancelling.
2. Appointments cancelled with less than 48 hours notice will be charged a \$25.00 cancellation fee.
3. Missed appointments will be charged a \$25.00 missed appointment fee.

We understand unusual circumstances may occur and the \$25.00 fee may be waived in certain situations.

If you miss 2 appointments without proper notification, we reserve the right to dismiss the patient from care.

Signature (Responsible party)

Date